

MDOT Certified MBE Utilization and Fair Solicitation Affidavit*(submit with bid or offer)*

This document **MUST BE** included with the bid or offer. If the Bidder or Offeror fails to complete this form correctly and submit this form with the bid or offer as required, the Procurement Officer shall deem the bid non-responsive or shall determine that the offer is not reasonably susceptible of being selected for award.

In conjunction with the bid or offer submitted in response to Solicitation No. _____, I affirm the following:

1. I acknowledge and intend to meet the overall certified Minority Business Enterprise (MBE) participation goal of _____% and, if specified in the solicitation, sub-goals of _____% for MBEs classified as African American-owned and _____% for MBEs classified as women-owned. Therefore, I will not be seeking a waiver pursuant to COMAR 21.11.03.11.

OR

- I conclude that I am unable to achieve the MBE participation goal and/or sub-goals. I hereby request a waiver, in whole or in part, of the overall goal and/or sub-goals. Within 10 business days of receiving notice that our firm is the apparent awardee, I will submit all required waiver documentation in accordance with COMAR 21.121.03.11.
2. I understand that if I am notified that I am the apparent awardee, I must submit the following documentation within 10 working days of receiving notice of the potential award or from the date of conditional award (per COMAR 21.11.03.10), whichever is earlier.
 - (a) Outreach Efforts Compliance Statement (**Attachment G**)
 - (b) Subcontractor Project Participation Statement (**Attachment H**)
 - (c) MBE Waiver Request per COMAR 21.11.03.11 (if applicable)
 - (d) Any other documentation, including waiver documentation, if applicable, required by the Procurement Officer to ascertain Bidder or Offeror responsibility in connection with the certified MBE participation goal.

I understand that if I fail to return each completed document within the required time, the Procurement Officer may determine that I am not responsible and therefore not eligible for contract award. If the contract has already been awarded, the award is voidable.

3. In the solicitation of subcontract quotations or offers, MBE subcontractors were provided not less than the same information and amount of time to respond as were non-MBE subcontractors

4. Set forth below are the (i) certified MBEs I intend to use and (ii) the percentage of the total contract amount allocated to each MBER for this project. I hereby affirm that the MBE firms are only providing those products and services for which they are MDOT certified.

Prime Contractor (Firm Name, Address, Phone)	Project Description <u>and</u> Jurisdiction	
Project Number:		
List Information For Each Certified MBE Subcontractor On This Project		
Minority Firm Name	MBE Certification Number	
	FEIN Number or SSN	
Certification Category for Dually Certified MBE Subcontractors (<i>Check Only One Certification Category</i>) <input type="checkbox"/> African-American Owned <input type="checkbox"/> Woman-Owned		
Percentage of Total Contract:		
Minority Firm Name	MBE Certification Number	
	FEIN Number or SSN	
Certification Category for Dually Certified MBE Subcontractors (<i>Check Only One Certification Category</i>) <input type="checkbox"/> African-American Owned <input type="checkbox"/> Woman-Owned		
Percentage of Total Contract:		
Minority Firm Name	MBE Certification Number	
	FEIN Number or SSN	
Certification Category for Dually Certified MBE Subcontractors (<i>Check Only One Certification Category</i>) <input type="checkbox"/> African-American Owned <input type="checkbox"/> Woman-Owned		
Percentage of Total Contract:		
Minority Firm Name	MBE Certification Number	
	FEIN Number or SSN	
Certification Category for Dually Certified MBE Subcontractors (<i>Check Only One Certification Category</i>) <input type="checkbox"/> African-American Owned <input type="checkbox"/> Woman-Owned		
Percentage of Total Contract:		
Minority Firm Name	MBE Certification Number	
	FEIN Number or SSN	
Certification Category for Dually Certified MBE Subcontractors (<i>Check Only One Certification Category</i>) <input type="checkbox"/> African-American Owned <input type="checkbox"/> Woman-Owned		
Percentage of Total Contract:		

Continue on a separate page, if needed.

Summary

Total African-American MBE Participation	_____ %
Total Woman-Owned MBE Participation	_____ %
Total MBE Participation	_____ %

I solemnly affirm under the penalties of perjury that the contents of this Affidavit are true to the best of my knowledge, information, and belief.

Bidder/Offeror Name

Signature of Affiant

(FOR ONLINE USE - PLEASE TYPE)

Name: _____
 Title: _____
 Date: _____