



**Notice of Intent to Solicit
Request for Proposals (RFP)
The Department of Human Resources
Cecil County Department of Social Services**

Agency Control Number: CESS/CWS/10-001-S
ADPICS Number: N00R0400076

Nicholas J. Ricciuti
Director

Randy Bailey
*Chairman
Social Services Board*

Susan Bailey
*Assistant Director
Services*

Theresa Carroll
*Assistant Director
Child Support*

Carolyn Castelow
*Assistant Director
Family Investment*

Diana Klusak
*Coordinator
Human Services*

Ellis Scott
*Assistant Director
Administration*

Mailing Address:
P.O. Box 1160
Elkton, MD 21922-1160
Telephone: 410-996-0100
410-658-2145

Main Office Located at
170 East Main Street
Elkton, MD 21921

Help Center Located at
135 East High Street
Elkton, MD 21921

Domestic Violence/
Rape Crisis Center
P.O. Box 2137
Elkton, MD 21922-2137
Website: www.cecildss.org

An Equal Opportunity Employer

The Department of Human Resources' Cecil County Department of Social Services (CEDSS) is seeking to acquire the services of a practicing attorney, licensed in the State of Maryland, to represent the agency before the Cecil County Courts for matters of Child Welfare, Adult Protective Services, Adult Services, Foster Care, Child Care, and Services to Families with Children.

Potential Offerors that may be interested in submitting a proposal can obtain complete information by logging onto the DHR Website at www.dhr.state.md.us/crpf/index.htm or www.emarylandmarketplace.com.

In order to receive a contract award, a vendor must be registered on eMaryland Marketplace. Guidelines can be found on the eMaryland Marketplace website at www.eMarylandMarketplace.com

Key Information

RFP Issue Date: March 29, 2010

Question Submittal Begins: March 29, 2010

Pre-Proposal Conference: Friday April 16, 2010 beginning at 2:00 P.M. at Cecil County Department of Social Services, Elkton Multi-Service Center, 170 East Main Street, Conference Room; Elkton, Md. 21921

Proposal Due Date: Friday, May 14, 2010 12:00 P.M.

Anticipated Contract Award Date: September 1, 2010

Proposals will be delivered to the Procurement Officer, contact information as follows:

Name: Charles Reedy, Procurement Officer
Address: Cecil County Dept. of Social Services
170 East Main Street
Elkton, Maryland 21921
Phone: (410) 996-0314

MINORITY BUSINESS ENTERPRISES ARE ENCOURAGED TO RESPOND.